

BAY AREA AIR QUALITY MANAGEMENT DISTRICT  
SUPPLEMENTAL APPLICATION

**SENIOR AIR QUALITY ENGINEER**

Employees who apply for this position must respond to each of the following questions and return their responses to the Human Resources Office along with their official BAAQMD application no later than the time and date specified in the vacancy announcement. The responses to the supplemental application questions will be used in accordance to the procedures indicated under the Selection Process in the vacancy announcement.

**Instructions:** You must respond to all of the following questions to be considered for this position. Your responses are limited to one 8½" x 11" page per question. Your responses may be typed or legibly handwritten. Also identify each response by number indicated. Do not combine your responses, or reference your application, resume, or response to a different question.

For questions regarding experience, you must include in your answers the duration of your experience in years/months, your job title, the name of the organization where you gained your experience, and a brief but complete description of the functions/duties you performed in that job. If you held several positions in the same organization while performing a specific function/duty related to the question asked, please list them separately and chronologically.

Please be advised that the information you provide will be evaluated "as is". Incomplete (including failure to provide the information requested as noted above), vague or unclear responses and illegible applications will likely receive lower ratings. Therefore, it is very important to provide a concise, organized, and easy to follow response to each question.

1. Please describe your professional experience that qualifies you for this position. Include a description of your air quality engineering experience and description of the type of calculations you performed. Also indicate any experience related to determining when permits needed to be modified due to changes in regulations.
2. Please describe your experience in responding to difficult inquiries regarding regulatory programs or permitting issues, including three (3) examples of difficult questions that you have answered and a summary of how you responded. Also include whether you responded to a group or individual member of the public/industry/District staff/other government agency and the forum for your response (during a presentation, over the telephone, in a letter, etc).
3. Please describe your experience in coordinating a regulatory program such as Title V. Provide examples of the programs you were responsible for and the challenges you faced.
4. Please describe your formal education and training that have prepared you for this position.
5. Do you possess a valid California Driver's License? ☐ Yes ☐ No

*Please return this signed form with your responses attached to your application.*

I certify that the information provided on all application materials is accurate and complete to the best of my knowledge. I understand that any falsification may cancel any terms and conditions, or privileges of employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_